

North Stoneham Community Group

Committee Meeting

Tuesday 6th September - 12:30pm

Location: YMCA Eastleigh

Agenda

1. Welcome
2. Apologies
3. Actions from previous meetings
4. Membership update
5. Finance update
6. Ways of working
7. Public liability insurance
8. Timebank
9. Feedback on recent events (Summer trails, Concorde fun day, litter pick, autism ambassadors)
10. Agree Autumn term priorities
11. AOB

Actions from previous meetings

Actions from meeting on 03/05/22:

AP11 - Paperwork to be signed at the next meeting to formally accept **TJ, CD & AS** onto the committee.

AP13 - Discuss having a slush fund at a future meeting.

Actions from meeting on 07/06/22:

AP1 - **GR** to investigate putting a membership sign up box and/or QR code in the YMCA Cafe.

AP3 - Final versions of policies to be sent out to all trustee members, which each person will need to sign for. This will then be held in a database by **GR**.

AP6 - The Board to look at creating aide memoire wallet sized cards containing important policy related info and contact numbers once final policies have been approved.

AP7 - The Board to create a Whistleblowing Policy linked to the Safeguarding Policy

AP10 - **JV** to meet with Autism Ambassadors and report back to the board his findings.

Actions from meeting on 05/07/22

AP1 - **GR** to amend the membership requirements in the constitution.

AP2 - **SJ, AR** and **GR** to arrange a meeting to go through the documentation relating to the bank account.

AP3 - **GR** to arrange a finance meeting to start discussing policies relating to money.

AP4 - Members to sign compliance with NSCG policies at the next meeting.

AP5 - Newsletter delivery to take place from the 18th July onwards.

AP6 - Trail working group to meet to put the trail together in the app.

AP7 - **AS** to provide an update on time bank creation at the next meeting.