

North Stoneham Community Group

Trustee Meeting

Tuesday 6th December - 12:30pm

Location: YMCA Eastleigh

Agenda

Standing Items

1. Welcome
2. Apologies
3. Minutes from the last meeting
4. Actions from previous meetings

Feedback on recent activities

5. Christmas
6. Remembrance

Upcoming Events/Looking ahead

7. Carol event
8. Plans for next year
9. Budget for next year
10. Trustee Membership
11. AGM
12. First Aid training
13. Food hygiene training
14. Community Pantry update
15. Jumble sale working group formation

16. AOB

Actions from previous meetings

Actions from meeting on 03/05/22:

AP13 - Discuss having a slush fund at a future meeting.

Actions from meeting on 07/06/22:

AP1 - **GR** to investigate putting a membership sign up box and/or QR code in the YMCA Cafe.

AP7 - The Board to create a Whistleblowing Policy linked to the Safeguarding Policy

Actions from meeting on 06/09/22

AP4 - GR to create a 'post event' form

Action from meeting on 04/10/22

AP3 - Trustees to create an advertisement policy for the newsletter.

AP7 - **GR** to arrange a finance meeting to discuss grants.

Actions from meeting on 01/11/22

AP 1 - **GR** to create a Facebook post to advertise the Remembrance trail.

AP 2 - Trustees to think of ideas in order to entice people to attend the AGM and then report back at the next meeting, where the AGM needs to be formally planned.

AP 3 - **TJ** to investigate an O365 and Antivirus licence and report back.

AP 4 - Create a jumble sale working group at the next meeting.

AP 5 - **SJ** to look at the possibility of applying for a freemasons grant.

AP 6 - **KS & SJ** to explore the idea of a Community Pantry and to report back to the board.