



Trustee Meeting

Tuesday 7th March 2023 - 12:30pm

Location: YMCA Eastleigh

Agenda

1. Welcome
2. Apologies
3. Minutes from the last meeting
4. Actions from previous meetings
5. Website update
6. Risk assessment update
7. Sustainable Stoneham update
8. Easter event update
9. Grant update
10. Newsletter/communications policy update
11. Proposed coronation event
12. Christmas event scope
13. Policies update
14. Financial update
15. Training needs

16. AOB

Actions from previous meetings

Actions from meeting on 07/06/22:

AP1 - **GR** to investigate putting a membership sign up box and/or QR code in the YMCA Cafe.

Actions from meeting on 01/11/22

AP3 - **TJ** to investigate an O365 and Antivirus licence and report back.

Actions from meeting on 07/02/23

AP 1 - **SJ** to continue looking into food hygiene and first aid and report back.

AP 2 - Policy Working Group to provide and update at the next meeting.

AP 3 - **GR** to send out a save the date post for the Easter event.

AP 4 - Easter working group to provide an update at the next meeting.