

# North Stoneham Community Group

## Trustee Meeting - 06/09/22

### Location:

YMCA Eastleigh

### Present:

Sammy Jordan **SJ** (Chair)

Gaz Richardson **GR**

Lois Ainger **LA** (Joined at 1:05pm)

Adie Smith **AS**

Clive Dlima **CD**

Matthew Nowell **MN**

Jim Vaughan **JV**

Tracey Jones **TJ**

Agnes Rock **AR**

Kat Short **KS**

### Apologies:

None

The meeting opened at **12:33pm**.

### Item 1 - Welcome

Everyone was welcomed to the meeting by **SJ**.

### Item 2 - Apologies

Apologies were received in advance from **KS**.

### Item 3 - Minutes from the last meeting

Everyone agreed the minutes of the previous meeting were an accurate representation of the meeting.

### Item 4 - Actions from previous meetings

#### **Actions from meeting on 03/05/22:**

AP13 - Discuss having a slush fund at a future meeting.

This was not discussed so remains open.

#### **Actions from meeting on 07/06/22:**

AP1 - **GR** to investigate putting a membership sign up box and/or QR code in the YMCA Cafe.

This was not completed and remains open.

AP7 - The Board to create a Whistleblowing Policy linked to the Safeguarding Policy

This was not completed and remains open.

**Actions from meeting on 06/09/22:**

AP4 - **GR** to create a 'post event' form  
This was not completed and remains open.

**Action from meeting on 04/10/22:**

AP1 - **MN** to speak with YMCA about setting up a Basics Bank collection.  
YMCA were happy in principle to have a Basic collection. **SJ** said she would arrange collection buckets. This action was closed.

AP2 - Newsletter to be delivered during the week commencing 24th October.  
This action was completed and closed.

AP3 - Trustees to create an advertisement policy for the newsletter.  
This was not completed and remains open.

AP4 - **GR** to speak to the Concorde Club to see if they want an advert in the latest copy of the newsletter.  
**SJ** said she would speak to them. This action was closed.

AP5 - **GR** to give MN event details to pass on to Nightingale School.  
This action was closed.

AP6 - **GR** to speak with **SJ** about including meeting room hire in the annual budget.  
This action was closed.

AP7 - **GR** to arrange a finance meeting to discuss grants.  
This action remains open.

AP8 - **GR** to inform **SJ** of NSCGs intention to join the As One Street Association initiative.  
This action was closed.

AP9 - Jumble Sale to be added to the next meeting agenda.  
This action was closed.

**Item 5 - Membership update**

**GR** advised that membership numbers had continued to increase via the Facebook page.

**Item 6 - Finance update**

**AR** said there was nothing to report.

**Item 7 - As One tea party**

**SJ** advised that turn out was low, but that it was possibly due to bad weather on the day. She did advise that some streets have decided to try and set up street associations as a result. Housing 21 were attempting to arrange a fish supper evening.

**Item 8 - Halloween supper trail**

This event was a big success with lots of children in attendance and lots of positive feedback from the Community. It was suggested that food points should be spread out more evenly across the estate next year when the estate opens up and that more rubbish bins should be provided.

### **Item 9 - Remembrance**

**TJ** advised that knitted poppies and laminated signs had been created, to go out on the streets on the 10th November. **SJ** said she would place some red chalk in the YMCA for children to draw poppies on the pavement. **Action Point (AP) 1 - GR to create a Facebook post to advertise the Remembrance trail.**

### **Item 10 - Christmas**

**SJ** provided everyone with a brief update as to where the Christmas planning team were at with the upcoming event.

### **Item 11 - AGM**

It was agreed that the AGM will take place on 25th Jan 2023 at YMCA Eastleigh from 7pm-8:30pm. **Action Point (AP) 2 - Trustees to think of ideas in order to entice people to attend the AGM and then report back at the next meeting, where the AGM needs to be formally planned.**

### **Item 12 - Budget/priorities for 2023**

Trustees looked at a draft budget/priorities for 2023 provided by **SJ**. It was agreed that it would be desirable for NSCG to have an Office 365 subscription and possibly Costco membership. **Action Point (AP) 3 - TJ to investigate an O365 and Antivirus licence and report back.**

### **Item 13 - Jumble sale**

Everyone discussed the idea of a semi-regular jumble sale. It was agreed that these should aim to be for a specific purpose, such as a school uniform swap and potentially tie this in with another event. Everyone liked the idea but decided that timing of one would need to be thought about. It was decided a small working group would be created to look into this, members of which to be decided at the next meeting. **Action Point (AP) 4 - Create a jumble sale working group at the next meeting.**

### **Item 14 - First Aid courses**

It was agreed that the cost of First Aid courses for several members of the Board should be added to the budget.

### **Item 15 - AOB**

**AS** said there was a possibility that NSCG could apply to the Freemasons for a grant. **SJ** said she would look into this. **Action Point (AP) 5 - SJ to look at the possibility of applying for a freemasons grant.**

**SJ** said she had booked a Christmas meal for Trustees at Sherwood Restaurant for the 11th December at 3pm.

**KS & SJ** discussed the idea of setting up a Community Pantry and that funding was available from EBC to enable this. **Action Point (AP) 6 - KS & SJ to explore the idea of a Community Pantry and to report back to the board.**

There was no further business and the meeting closed at **1:52pm.**

Next Trustee meeting - **12:30pm Tuesday 6th December**

### **Action Points from this meeting**

Action Point (AP) 1 - GR to create a Facebook post to advertise the Remembrance trail.

Action Point (AP) 2 - Trustees to think of ideas in order to entice people to attend the AGM and then report back at the next meeting, where the AGM needs to be formally planned.

Action Point (AP) 3 - TJ to investigate an O365 and Antivirus licence and report back.

Action Point (AP) 4 - Create a jumble sale working group at the next meeting.

Action Point (AP) 5 - SJ to look at the possibility of applying for a freemasons grant.

Action Point (AP) 6 - KS & SJ to explore the idea of a Community Pantry and to report back to the board.