



Trustee Meeting

Tuesday 2nd May 2023 - 12:30pm

Location: Online via Zoom

Agenda

1. Welcome
2. Apologies
3. Minutes from the last meeting
4. Actions from previous meetings
5. Finance Update
6. Risk Assessment Update
7. Feedback from Easter
8. Feedback from Community Fridge Launch
9. Feedback from Coronation Clean-up
10. Sustainable Stoneham Update
11. Feedback from Bargate meeting
12. Formation of Christmas Working Group
13. Charity application
14. Communication/website priorities for May

Actions from previous meetings

Actions from meeting on 01/11/22

AP3 - **TJ** to investigate an O365 and Antivirus licence and report back.

Actions from meeting on 07/03/23

AP1 - **SJ** and **KG** to draft a pitch for Eastleigh Freemasons funding.

AP2 - **CD** to provide a timeline for the Summer Newsletter, due for delivery towards the end of July.

AP3 - **GR** to send all final copies of policies out for everyone to confirm that they agree with the contents.

AP4 - **AR** to research defibrillators.