

North Stoneham Community Group

Trustee Meeting - 09/01/24

Location:

YMCA Eastleigh

Present:

Sammy Jordan **SJ**

Tracey Jones **TJ (Chair)**

Matthew Nowell **MN**

Gaz Richardson **GR**

Alex Barrett **AB**

Clive Dlima **CD**

Lois Ainger **LA**

Kathy Grubb **KG**

Agnes Rock **AR**

Apologies:

Adie Smith **AS**

Sian Aubrey **SA**

Kat Short **KS**

The meeting opened at **13:00**.

Item 1 - Welcome

Attendees were welcomed by **TJ**.

Item 2 - Apologies

Apologies were received in advance from **AS, SA & KS**

Item 3 - Minutes from the last meeting

The minutes of the previous meeting in December were agreed as accurate.

Item 4 - Actions from previous meetings

Actions from meeting on 01/11/22:

AP3 - **TJ** to investigate an O365 and Antivirus licence and report back.

This action remains open.

Actions from meeting on 06/06/23

AP4 - **GR** to create an inventory of NSCG equipment.

This item remains open but is in progress. **AP1 - Review the event set-up kit box.**

Actions from meeting on 12/09/23

AP1 - Add Summer Trail promotion to the May 2024 agenda

This action remains open.

Actions from meeting on 14/11/23

AP1 - **TJ** to bring a proposal regarding a Repair Cafe during Q1 2024

This action remains open.

AP4 - **MN** to report back at the January meeting the number of volunteers required to run the jumble event.

This action was discussed and closed.

AP5 - **SA** to arrange a meeting with **KS** to discuss a way forward regarding community gardening.

This action remains open.

AP7 - Trustees to ensure they've sent a personal bio to **LA**.

This action remains open.

AP9 - Trustees to think of a potential summer event and feedback ideas during January.

This action was discussed later and so was closed.

Actions from meeting on 12/12/23

AP1 - Review the event set-up kit box.

This action remains open.

AP2 - **SJ** to investigate with Eastleigh Basics Bank if NSCG can become a referral agent.

This action remains open.

AP3 - **TJ** to bring a Time to Talk event proposal to the January meeting.

This action was closed.

AP4 - **AB** to bring a Summer event proposal to the January meeting.

This action was closed.

AP5 - Discuss content priorities for the next newsletter at the January meeting.

This action was closed.

Item 5 - Sustainable Stoneham

TJ provided an update on the Community Fridge. The fridge had been very popular over Christmas, with over half a ton collected from 1 supermarket on Christmas Eve. There was to be more of a focus on communicating the fact that members within the community can donate to the fridge. **TJ** also explained that the planning for a freezer was ongoing, with a view to it being launched at the Easter event.

Item 6 - 2023 Budget Report

AR provided a report on how funds had been spent during 2023. **AB** agreed to see if his auditor would be able to look at our accounts for the upcoming AGM. **AP1 - AB to see if his auditor can look at the NSCG accounts for the AGM.**

Item 7 - 2024 Draft Budget

AR provided a draft budget for 2024.

Item 8 - Grant Update

SJ advised that she had applied to The National Lottery for funding for 2024 events and initiatives. She also stated that she was in the process of making applications to Hampshire County Council, Eastleigh Borough Council & Eastleigh Town Council. She explained that there was a finance meeting planned later in the week to further discuss the 2024 budget.

Item 9 - Progress with survey action points

It was agreed that the meeting schedule of alternating between an in-person daytime and online evening meeting would be trialled. Trustees were also asked to ensure they had sent a bio to **LA**.

Item 10 - Easter/AGM event plan

It was agreed that this would be a joint event. A working group was commissioned to put together the event plan. **AP2 - SJ to convene a working group for Easter/AGM.**

Item 11 - Time to Talk event proposal

TJ advised that she would work on putting this event together for 1st February. **AP3 - TJ to put together a plan for Time to Talk.**

Item 12 - Summer Event Proposal

AB brought a summer food festival proposal to the committee. All were in agreement that it would be nice to put some sort of event on. **AB** was given permission to commission a working group to come up with some concrete plans which Trustees could approve. **AP4 - AB to convene a working group to scope a Summer event.**

Item 13 - Christmas Social

Trustees were reminded of the upcoming Christmas social.

Item 14 - March newsletter priorities

SJ advised that **CD** needed a clear brief for the newsletter. Some initial ideas of content were discussed. It was agreed that deadlines and content would be discussed further by email, with a view to the newsletter being delivered in early March. Trustees were advised that there would be a tighter deadline on this occasion to ensure **CD** has enough time to create the newsletter. **AP5 - Trustees to send newsletter contributions to CD by 12th Feb.**

Item 15 - AOB

SJ advised that the YMCA had agreed to offer Trustees a discount on items in the cafe and venue hire. Each Trustee would be provided with a discount card in due course. **AP6 - TJ to produce a discount card for Trustees.**

There was no further business and the meeting closed at **14:20**.

Next Trustee meeting - **18:00, Tuesday 13th February 2024.**

Action Points from this meeting

AP1 - AB to see if his auditor can look at the NSCG accounts for the AGM.

AP2 - SJ to convene a working group for Easter/AGM.

AP3 - TJ to put together a plan for Time to Talk.

AP4 - AB to convene a working group to scope a Summer event.

AP5 - Trustees to send newsletter contributions to CD by 12th Feb.

AP6 - TJ to produce a discount card for Trustees.