

# North Stoneham Community Group

## Trustee Meeting - 10/10/23

### Location:

YMCA Eastleigh

### Present:

Sammy Jordan **SJ** (Chair)

Tracey Jones **TJ**

Clive Dlima **CD**

Sian Aubrey **SA**

Lois Ainger **LA**

Kathy Grubb **KG**

Matthew Nowell **MN**

Agnes Rock **AR**

### Apologies:

Adie Smith **AS**

Gaz Richardson **GR**

Kat Short **KS**

Alex Barrett **AB**

The meeting opened at **13:00**.

### Item 1 - Welcome

Attendees were welcomed by **SJ** and a special welcome extended to **AB**.

### Item 2 - Apologies

Apologies were received in advance from **AS, GR, KS** and **AB**.

### Item 3 - Minutes from the last meeting

The minutes of the previous meeting in September were agreed as accurate.

### Item 4 - Actions from previous meetings

#### **Actions from meeting on 01/11/22:**

AP3 - **TJ** to investigate an O365 and Antivirus licence and report back.

This action remains open and will not be progressed until we are a charity.

#### **Actions from meeting on 07/03/23**

AP4 - **AR** to research defibrillators.

This was discussed later in the meeting and was closed.

#### **Actions from meeting on 06/06/23**

AP4 - **GR** to create an inventory of NSCG equipment.

This item remains open but is in progress.

### **Actions from meeting on 12/09/23**

AP1 - Add Summer Trail promotion to the May 2024 agenda

This action remains open.

AP2 - **MN, SA, TJ** and **GR** to meet to discuss storage and report back.

This action remains open.

AP3 - **SJ** to share **AB** email with **LA** so they can meet for an induction.

This action was completed and closed.

AP4 - **AB** to send **SJ** his mobile number so that he can be added to the WhatsApp group.

This action was completed and closed.

AP5 - **MN** to arrange a meeting to discuss jumble sale/uniform exchange.

This action remains open.

AP5 - **SA** to bring a Garden proposal to the next meeting.

This action was discussed later and was closed.

### **Item 5 - Sustainable Stoneham**

**TJ** provided an update.

### **Item 6 - Newsletter**

**CD** informed everyone that the newsletter was complete and was ready to send to the printers. **SJ** proposed that NSCG bought a Canva Pro subscription to make newsletter production easier, at the cost of £100. It was unanimously agreed to purchase. Everyone thanked **CD** for his hard work on the newsletter.

### **Item 7 - Halloween Supper Trail**

**SJ** provided an update.

### **Item 8 - Christmas**

**SJ** provided an update.

### **Item 9 - Finance**

**AR** provided an update. As of 10th October, there was a total of £6182.71 in the bank account. **AR** has started to work on a budget for 2024.

### **Item 10 - Defibrillator**

**AR** provided an update. An application has been sent off to British Heart Foundation. They won't fund one within 200 metres of another, which rules out the YMCA. It was agreed that a more central location should be chosen, such as the new Community Square. AP - **AR** to provide an update on defibrillators.

### **Item 11 - Community Gardening**

**SA** circulated a proposal prior to the meeting. Everyone was in agreement. **AP1 - SA to talk to AR about her contacts at the Eastleigh Community Garden. AP2 - SJ to introduce SA to Cllr Wayne Irish.**

### **Item 12 - Survey feedback**

**LA** gave a very brief overview of the Trustee survey that had been previously circulated. It

was agreed that a separate meeting would be organised to discuss this in detail. **AP3 - LA to arrange a meeting to discuss the Trustee Survey results.**

**Item 13 - AOB**

Nothing discussed.

There was no further business and the meeting closed at **13:56**.

Next Trustee meeting - **13:00, Tuesday 14th November 2023**

**Action Points from this meeting**

AP1 - **SA** to talk to **AR** about her contacts at the Eastleigh Community Garden.

AP2 - **SJ** to introduce **SA** to Cllr Wayne Irish.

AP3 - **LA** to arrange a meeting to discuss the Trustee Survey results.