

North Stoneham Community Group

Trustee Meeting - 12/09/23

Location:

YMCA Eastleigh

Present:

Sammy Jordan **SJ** (Chair)

Tracey Jones **TJ**

Clive Dlima **CD**

Sian Aubrey **SA**

Lois Ainger **LA**

Kathy Grubb **KG**

Matthew Nowell **MN**

Alex Barrett **AB**

Apologies:

Adie Smith **AS**

Agnes Rock **AR**

Gaz Richardson **GR**

Kat Short **KS**

The meeting opened at **13:00**.

Item 1 - Welcome

Attendees were welcomed by **SJ** and a special welcome extended to **AB**.

Item 2 - Apologies

Apologies were received in advance from **AS, KS, GR** and **AR**

Item 3 - Minutes from the last meeting

The minutes of the previous meeting in July were agreed as accurate.

Item 4 - Actions from previous meetings

Actions from meeting on 01/11/22:

AP3 - **TJ** to investigate an O365 and Antivirus licence and report back.

This action remains open and will not be progressed until we are a charity.

Actions from meeting on 07/03/23

AP4 - **AR** to research defibrillators.

SJ provided an update on behalf of **AR**. **AR** has completed research and identified that British Heart Foundation was the best provider. It was agreed that **AR** will bring a proposal to the October meeting and the grant funding sought early in the new year.

Actions from meeting on 06/06/23

P3 - **GR** to get Summer Trails up and running.

This item was completed. Summer Trail promotion will be added to the May 2024 agenda
AP1 - Add Summer Trail promotion to the May 2024 agenda.

AP4 - **GR** to create an inventory of NSCG equipment.
This item remains open but is in progress.

Actions from meeting on 04/07/23

AP1 - **GR** to work with **KS** to ensure the Summer Trails are up and running
This action was completed.

AP2 - **TJ** to arrange ASDA fundraising sessions by email.
This action was discussed later and was closed.

AP3 - **GR** to purchase first aid kits.
This action was completed and closed.

AP4 - **GR** to add winding-up clause to the constitution.
This action was completed and closed.

AP5 - **TJ** to arrange a meeting to discuss storage.

TJ stated that there was a meeting the following week with Derren and that storage was on the agenda. **TJ** to see what is discussed and feedback at the October meeting. **SA** suggested The Point may be able to offer storage. **AP2 - MN, SA, TJ and GR to meet to discuss storage and report back.**

Item 5 - Introducing Alex Barrett (potential new Trustee)

AB introduced himself and explained how he found out about NSCG and why he wanted to be involved. He also presented his business acumen and that could help NSCG grow. **SJ** proposed, **KG** seconded. **AB** was elected as a Trustee. **AP3 - SJ to share AB email with LA so they can meet for an induction. AP4 - AB to send SJ his mobile number so that he can be added to the WhatsApp group.**

Item 6 - Sustainable Stoneham, including fridge, cooking lessons, jumble sale & garden project

TJ and **MN** provided an update. Feed a family cooking session well attended (4 families, 11 people (6 kids)). Kids seemed very engaged. Next one planned for October half term. Awaiting confirmation from Asda on the date.

School uniform/jumble was well attended with 200-250 people. Jumble was more popular than uniform exchange. It was agreed that the clothes rails had been a very good investment. More volunteers required on the day to assist with set up and clear down. The jumble raised £394.18 with more to come once items had been sold on Vinted. There is a combined total of £585.46 in the kitty from both jumble sales.

The Fridge has been going for 5 months. 2375 people have taken items from the fridge. 289.46kg of food has been donated by the community. 2755.89kg of food has been donated by business. Approx volunteer hours of 288. End of July/early August has been very busy, with 216 users week ending 29/07. We have been successfully awarded a grant by Asda to purchase a freezer, which needs to be in place within 12 months. Next steps are planning with Derren and a discussion with volunteers to work out how to run the freezer element.

Current challenges include volunteer availability, especially for collections. There is only 1 non trustee collector. If we want to expand, we need more. Waste disposal is becoming an issue. **TJ** provided 2 waste options and Trustees agreed to go with the YMCA waste disposal option at £328.64 annually.

AP5 - MN to arrange a meeting to discuss jumble sale/uniform exchange.

AP6 - SA to bring a Garden proposal to the next meeting.

Item 7 - Charity Application

SJ agreed to convene a working group to work on this.

Item 8 - Christmas

An update on the Christmas event was provided.

Item 9 - Halloween

SJ said this was a partner event with St Nics. St Nics would do the risk assessment and provide insurance whilst NSCG provides the funding for food/advertising.

Item 10 - Remembrance

As per item 9.

Item 11 - Newsletter

CD provided a timeline for the next newsletter publication.

Item 12 - NSCG Mid Year Survey

LA and **SJ** presented a survey that they would like Trustees to complete, the results of which will be discussed at a future meeting.

Item 13 - Volunteering

SJ agreed to convene a working group to discuss this.

Item 14 - AOB

Nothing discussed.

There was no further business and the meeting closed at **14:05**.

Next Trustee meeting - **13:00, Tuesday 10th October 2023**

Action Points from this meeting

AP1 - Add Summer Trail promotion to the May 2024 agenda.

AP2 - **MN, SA, TJ** and **GR** to meet to discuss storage and report back.

AP3 - **SJ** to share **AB** email with **LA** so they can meet for an induction.

AP4 - **AB** to send **SJ** his mobile number so that he can be added to the WhatsApp group.

AP5 - **MN** to arrange a meeting to discuss jumble sale/uniform exchange.

AP6 - **SA** to bring a Garden proposal to the next meeting.