

North Stoneham Community Group

Trustee Meeting - 12/12/23

Location:

Online via Zoom

Present:

Sammy Jordan **SJ** (Chair)

Tracey Jones **TJ**

Matthew Nowell **MN**

Gaz Richardson **GR**

Alex Barrett **AB**

Clive Dlima **CD**

Sian Aubrey **SA**

Apologies:

Adie Smith **AS**

Agnes Rock **AR**

Lois Ainger **LA**

Kathy Grubb **KG**

Kat Short **KS**

The meeting opened at **18:00**.

Item 1 - Welcome

Attendees were welcomed by **SJ**.

Item 2 - Apologies

Apologies were received in advance from **AS, AR, LA, KG & KS**

Item 3 - Minutes from the last meeting

The minutes of the previous meeting in November were agreed as accurate.

Item 4 - Actions from previous meetings

Actions from meeting on 01/11/22:

AP3 - **TJ** to investigate an O365 and Antivirus licence and report back.

This action remains open.

Actions from meeting on 06/06/23

AP4 - **GR** to create an inventory of NSCG equipment.

This item remains open but is in progress. **AP1 - Review the event set-up kit box.**

Actions from meeting on 12/09/23

AP1 - Add Summer Trail promotion to the May 2024 agenda

This action remains open.

AP5 - **MN** to arrange a meeting to discuss jumble sale/uniform exchange.
This action was closed.

Actions from meeting on 14/11/23

AP1 - **TJ** to bring a proposal regarding a Repair Cafe during Q1 2024
This action remains open.

AP2 - **SJ** to talk to YMCA regarding Chatty Cafe funding.
It was agreed that the YMCA would post on social media that the funding was available for people and if they used the word “chatty” at the till, they could get a free drink and biscuit. This action was closed.

AP3 - **GR, SJ, AR & TJ** to arrange a meeting to discuss the 2024 budget.
This action was completed and closed.

AP4 - **MN** to report back at the January meeting the number of volunteers required to run the jumble event.
This action remains open.

AP5 - **SA** to arrange a meeting with **KS** to discuss a way forward regarding community gardening.
This action remains open.

AP6 - **TJ** to send out a poll regarding evening meeting dates/times.
This action was completed and closed.

AP7 - Trustees to ensure they've sent a personal bio to **LA**.
This action remains open.

AP8 - **SJ** to arrange a Constitution Review Working Group meeting for Jan.
This action was completed and closed.

AP9 - Trustees to think of a potential summer event and feedback ideas during January.
This action remains open.

AP10 - **KG** and **AR** to provide ideas for a Christmas social and report back.
This action was completed and closed.

AP11 - **SA** to bring a proposal to the January meeting regarding a Menopause Cafe.
This action was completed and closed.

Item 5 - Sustainable Stoneham

TJ provided an update on the Community Fridge. Over 5 tonnes of food have been saved from landfill and over 4000 people have taken food. Christmas deliveries had been arranged during the YMCA closure. It was agreed that the Facebook page would be renamed to Sustainable Stoneham Community Fridge. **AP2 - SJ to investigate with Eastleigh Basics Bank if NSCG can become a referral agent.**

MN provided an update on Jumble Sales. Jumble stock levels were good, ready for the January sale. It was agreed that 3 jumbles would happen in 2024.

SA provided an update on Community Gardening. A meeting was being arranged to discuss next steps.

Item 6 - Finance

SJ provided an update on behalf of **AR**. £4101.42 was in the bank account as of 12/12. Most Christmas invoices had now been paid. Some money was still due into the account from EBC from newsletter advertisement income. It was agreed that **SJ** could make grant applications for the next year after the Jan finance meeting.

Item 7 - Christmas feedback

SJ sent notes from the feedback meeting out in advance. There were no questions or issues raised.

Item 8 - Volunteering

TJ provided an update on behalf of the working group. A volunteer email address has now been set up and a volunteer database created. A leaflet requesting new volunteers has been posted to all houses on NSP. The working group are regrouping after Christmas.

Item 9 - Progress with survey action points

This item was deferred as **LA** was not present.

Item 10 - Dates for next year

Dates agreed were as follows - Feed a family cooking lesson 11th February (and then first Sunday of each half term), Easter & AGM 30th March, Halloween 31st October (St Nics leading), Remembrance 10th November (St Nics leading), Christmas 30th November.

Item 11 - Christmas social date

It was agreed that the social would be held in January (date tbc) at the YMCA. Trustees and volunteers would be invited. This would be a free event.

Item 12 - AOB

TJ spoke about Time to Talk day on 1st February. It's a day focussed on mental health. It was agreed that a proposal would come to the January meeting regarding a coffee morning, which could be incorporated with a menopause cafe. **AP3 - TJ to bring a Time to Talk event proposal to the January meeting.**

AB spoke about a Summer event idea. It was agreed that he would bring a proposal to the January meeting. **AP4 - AB to bring a Summer event proposal to the January meeting.**

CD asked about the next newsletter. It was agreed that the next newsletter would be delivered mid March 2024. **AP5 - Discuss content priorities for the next newsletter at the January meeting.**

It was agreed that Paula Butcher would attend the next 3 Trustee meetings as an observer, with a view to becoming a Trustee at the AGM.

It was agreed that Trustee meetings would alternate between an in-person 1pm meeting and a 6pm virtual meeting on the 2nd Tuesday of the month, starting at 1pm on 9th January.

There was no further business and the meeting closed at **14:24**.

Next Trustee meeting - **13:00, Tuesday 9th January 2024.**

Action Points from this meeting

AP1 - Review the event set-up kit box.

AP2 - **SJ** to investigate with Eastleigh Basics Bank if NSCG can become a referral agent.

AP3 - **TJ** to bring a Time to Talk event proposal to the January meeting.

AP4 - **AB** to bring a Summer event proposal to the January meeting.

AP5 - Discuss content priorities for the next newsletter at the January meeting.