



Trustee Meeting

Tuesday 9th April 2024 - 6pm

Location: Online

Online Link: <https://us02web.zoom.us/j/86576945648>

Agenda

1. Welcome
2. Apologies
3. Minutes from the March meeting
4. Actions from previous meetings
5. Policy refresh - Safeguarding

Updates

6. First quarter finance
7. Easter event feedback
8. AGM feedback, including agreeing AGM minutes
9. Sustainable Stoneham
10. Jumble Sale
11. Summer festival

Other

12. Sunflower competition
13. Charity application process
14. Summer newsletter
15. Summer social
16. Vice Secretary role

17. AOB

Actions from previous meetings

Actions from meeting on 01/11/22

AP3 - **TJ** to investigate an O365 and Antivirus licence and report back.

Actions from meeting on 06/06/23

AP4 - **GR** to create an inventory of NSCG equipment.

Actions from meeting on 12/09/23

AP1 - Add Summer Trail promotion to the May 2024 agenda.

Actions from meeting on 12/12/23

AP1 - Review the event set-up kit box.

Actions from meeting on 12/03/24

AP1 - **TJ** to send **GR** details of the wellbeing cafe for a social media reminder.

AP2 - GR and AB to arrange a meeting to discuss the vice secretary role.

AP3 - It was agreed that SJ and LA would present a refresh of 1 policy for 5 minutes at each Trustee meeting going forward.

AP4 - SJ to check access arrangements of the local self store and speak to the football club about storage containers. Storage update to be added to the April agenda.