



## Trustee Meeting

**Tuesday 9th July 2024 - 1pm**

**Location: 21 Highwood Avenue**

**Online Link: <https://us04web.zoom.us/j/78274121437?>**

### Agenda

1. Welcome & Apologies **(GR)**
2. Minutes from the last meeting **(GR)**
3. Actions from previous meetings **(GR)**
4. New Trustee approval

### Updates

5. Charity update **(GR)**
6. Grants **(GR)**
7. Finance **(AR)**
8. Sustainable Stoneham **(TJ/GR)**
9. Community Garden **(SA)**
10. Newsletter **(CD)**
11. Volunteering **(KG/AR)**
12. Summer Festival **(AB)**
13. Christmas **(TJ/GR)**
  
14. AOB

### Actions from previous meetings

#### Actions from meeting on 01/11/22

AP3 - **TJ** to investigate an O365 and Antivirus licence and report back.

#### Actions from meeting on 09/04/24

AP1 - **SJ** to contact Highwood to discuss the potential of renting a unit under Housing 21 and report back at the next meeting.

#### Actions from meeting on 14/05/24

AP1 - **AR** to provide **TJ** with an up to date balance for the ring fenced community fridge spending.

AP2 - **SA** to give **GR** details of the sunflower competition so he can boost on social media.

#### Actions from meeting on 11/06/24

AP1 - **TJ, GR & KS** to form a Fridge/Cooking Working Group and convene a meeting with volunteers.