



## Trustee Meeting

**Tuesday 14th May 2024 - 1pm**

**Location: YMCA Eastleigh**

**Online Link: <https://us02web.zoom.us/j/88695541592>**

### Agenda

1. Welcome & Apologies **(SJ)**
2. Minutes from the last meeting **(GR)**
3. Actions from previous meetings **(GR)**
4. Policy of the month - Data Protection **(LA)**

### Updates

5. First quarter finance **(AR)**
6. Grants **(SJ/GR)**
7. Newsletter **(CD)**
8. Charity application **(SJ)**
9. School **(SJ)**
10. Summer festival **(AB)**
11. Sustainable Stoneham **(TJ)**
12. Community gardening **(SA)**

### Other

13. Jumble report & proposal **(MN)**
14. Christmas Working Group formation **(SJ/TJ)**
15. Volunteers **(KG)**
  
16. AOB

### Actions from previous meetings

#### Actions from meeting on 01/11/22

AP3 - **TJ** to investigate an O365 and Antivirus licence and report back.

#### Actions from meeting on 12/09/23

AP1 - Add Summer Trail promotion to the May 2024 agenda.

#### Actions from meeting on 09/04/24

AP1 - **SJ** to contact Highwood to discuss the potential of renting a unit under Housing 21 and report back at the next meeting.

AP2 - **TJ SJ & GR** to look at the NATS grant and report back next meeting.

AP3 - **AR** to provide a finance update at the next meeting.

AP4 - **MN** to ensure that jumble volunteers complete the volunteer form so that they are insured by NSCG. **SJ** to send **MN** the form.

AP5 - **SJ** to brief everyone by email on the contents of the newsletter, including deadlines,

after talking to **CD**.

AP6 - **GR** & **AB** to arrange newsletter advertising.