

North Stoneham Community Group

Trustee Meeting - 16/07/24

Location:

YMCA Eastleigh

Present:

Gaz Richardson **GR (Chair)**

Lois Ainger **LA**

Kathy Grubb **KG**

Tracey Jones **TJ**

Paula Butcher **PB**

Matthew Nowell **MN**

Clive Dlima **CD**

Apologies:

Sammy Jordan **SJ**

Agnes Rock **AR**

Kat Short **KS**

Sian Aubrey **SA**

Alex Barrett **AB**

Kirsty Balicao **KB**

The meeting opened at **13:20**.

Item 1 - Welcome & Apologies

Attendees were welcomed by **GR**. Apologies were received in advance from **SJ, AR, KS, SA, AB & KB**

Item 2 - Minutes from the last meeting

The minutes of the previous meeting in June were agreed as accurate.

Item 3 - Actions from previous meetings

Actions from meeting on 01/11/22:

AP3 - **TJ** to investigate an O365 and Antivirus licence and report back.

This action remains open.

Actions from meeting on 09/04/24

AP1 - **SJ** to contact Highwood to discuss the potential of renting a unit under Housing 21 and report back at the next meeting.

This action remains open.

Actions from meeting on 14/05/24

AP1 - **AR** to provide **TJ** with an up to date balance for the ring fenced community fridge

spending.

This action was completed and closed.

AP2 - **SA** to give **GR** details of the sunflower competition so he can boost on social media.

This action remains open.

Actions from meeting on 11/06/24

AP1 - TJ, GR & KS to form a Fridge/Cooking Working Group and convene a meeting with volunteers.

This action was completed and closed.

Item 4 - New Trustee approval

Kirsty Balicao **KB** was unanimously voted in as a Trustee by all those present. Trustees said they were really looking forward to working with her. **AP1 - GR to send KB the NSCG policies and procedures and ensure that 'onboarding' is arranged.**

Item 5 - Charity update

GR provided an update on behalf of **SJ**. The Charity application has been denied again. The Charity Commission have issues with the objects that we have stated in the application. **SJ** has engaged with 2 professionals who have legal knowledge of Charity applications and have offered to work with us to get another application done. This will happen in due course. **TJ** and **MN** also said they know people who may be able to help with the application if required.

Item 6 - Grants

GR provided an update. A grant application has been submitted to NATS for some equipment, EBC for the cooking sessions, a grant for the gardening and Co-op for fridge running costs. A further grant will be submitted shortly to ASDA for the Christmas event.

Item 7 - Finance

GR provided an update on behalf of **AR**. As of 16th June, there is £5378.46 in the bank account. We have been billed for the 3rd quarter waste charges to the YMCA relating to the fridge, which have been paid.

Item 8 - Sustainable Stoneham

TJ provided an update. Volunteer numbers are beginning to increase, with 3 new volunteers trained up in the last week. The fridge has now re-distributed about 10 tonnes of food. There is also now a regular Monday drop-off from the YMCA to the Basics Bank. The next cooking lesson is on Sunday this week, with further sessions planned.

Item 9 - Community Garden

SA was unable to attend the meeting and no update had been provided in advance, so this item was not discussed.

Item 10 - Newsletter

Everyone thanked **CD** for his excellent work producing the latest newsletter and **KG** for arranging delivery. No Trustee had to deliver a newsletter, it was all covered by volunteers. **GR** explained that it had been decided to reduce the quality of paper of the newsletter to keep costs down. All Trustees agreed that the quality was perfect. **MN** suggested that it would be a good idea to pass on an electronic copy of the newsletter to the school each

time so that it can be sent out to parents. All Trustees agreed this was an excellent idea and **MN** has taken ownership for ensuring this happens with this issue and all future issues. **AP2 - GR to talk to SJ about the timing of the next newsletter.**

Item 11 - Volunteering

KG asked all Trustees to ensure that any new volunteers were signposted to her so that she can meet them and sign all paperwork. **AP3 - GR to send KG details of the new fridge volunteers and ensure that any future volunteers are also sent to her.**

Item 12 - Summer Festival

Those on the Working Group advised that the event plan was progressing and there were no issues.

Item 13 - Christmas

A brief update was provided. **TJ** explained that all Trustees were going to be sent Christmas Working Group actions and minutes going forward.

Item 14 - AOB

CD advised that the new NSCG pop-up banner had arrived at this house. **AP4 - GR to collect the pop-up banner from CD.**

LA invited all Trustees to her wedding ceremony on 17th August.

GR explained that he and **SJ** had met with Community First to introduce NSCG and hear about the services CF can provide NSCG. **GR** ran through the list of services and Trustees agreed to sign up as a member of Community First at the cost of £10 per annum. **AP5 - GR/SJ to arrange membership of Community First.**

MN wondered if there was an appetite for running a smaller scale jumble event in partnership with the School to keep the momentum going whilst the storage issue is ongoing. **GR** suggested that it would be worth forming a Working Group to look at this and then provide a proper proposal at a future meeting.

There was no further business and the meeting closed at 1352.

Next Trustee meeting - **13:00, Tuesday 10th September 2024, YMCA Eastleigh.**

Action Points from this meeting

AP1 - GR to send KB the NSCG policies and procedures and ensure that 'onboarding' is arranged.

AP2 - GR to talk to SJ about the timing of the next newsletter.

AP3 - GR to send KG details of the new fridge volunteers and ensure that any future volunteers are also sent to her.

AP4 - GR to collect the pop-up banner from CD.

AP5 - GR/SJ to arrange membership of Community First.