



North Stoneham Community Group

Trustee Meeting

Date: 1pm on Tuesday 14th January

Location: 21 Highwood Avenue

Online Link: <https://us02web.zoom.us/j/83433129685>

Agenda:

Standing Items:

1. Welcome & Apologies
2. Minutes from the last meeting
3. Actions from previous meetings

Updates

4. Community Fridge & Cooking
5. Community Garden
6. Jumble
7. Volunteer Update

Decisions:

8. 2025 Event Plan
9. 2025 AGM

Commissioning:

10. 2024 Accounts
11. Spring Newsletter
12. 2025 NSCG Insurance
13. Easter Working Group

Matters for Review:

14. Team Talk

15. AOB

Actions from previous meetings

Actions from meeting on 01/11/22:

AP3 - **TJ** to investigate an O365 and Antivirus licence and report back.

Actions from meeting on 09/04/24

AP1 - **SJ** to contact Highwood to discuss the potential of renting a unit under Housing 21 and report back at the next meeting.

Actions from meeting on 08/10/24

AP1 - **AR** and **AB** to look into software to help manage finances digitally from Jan 25. Trustees have authorised a spend of up to £25 per month for this service.

Actions from meeting on 12/11/24

AP2 - **TJ/SA** to meet in the new year to discuss what the garden can contribute to cooking sessions.
This action remains open.

AP4 - Initial meeting to review Halloween Supper Trail and plan for Oct 25, to convene in July 2025.

AP5 - **AB** to put together social media posts for opting out of newsletter mail. **CD** to include in March 2025 newsletter.

AP6 - **TJ** to set up storage working group with **GR/KB** and liaise with **AR**, to look into viability of paying for storage. They will report back by Feb 2025.

Actions from meeting on 10/12/24

AP1 - **TJ** to send Christmas Wash-up notes to all Trustees.

AP3 - Trustees to rank order their priorities from the team talk feedback and send back to **GR**, for discussion at the January meeting. Each priority will then be looked at during future meetings.